

Timeline Summary

- December Independent Colleges of Indiana (ICI) will distribute scholarship acceptance letters to all scholarship recipients.
- March Signed scholarship acceptance letters indicating the recipient's college choice to be returned to ICI. If you have not made your college choice, you must do by the end of April. **A link to the college selection form will be sent to you by the Community Foundation.**

Book Stipend Check & Report, Communication with CF, Grades, Post-graduation Communications

Tuition statements for the following universities are required:

Earlham, Goshen, Huntington, Indiana Tech, Indiana University-Northwest, Indiana University- Southeast, Manchester University, Purdue University-Fort Wayne, St. Mary's College, Trine University, University of Saint Francis. Tuition statements from these universities are required each semester and must be emailed to kim@cfhoward.org, kim@cfc Carroll.org or kim@cfclinton.org. Late fees will not be covered by the scholarship.

August

A check in the amount of \$900 will be sent to student for required books and equipment. (Equipment does not include computers.) "I understand that the special allocation provided to me is to be used to pay required books and required equipment for my courses of instruction. I will personally keep receipts and other documentation to verify that the special allocation was used only for this intended purpose and will provide those receipts and documents to Independent Colleges of Indiana upon request. I will return to Independent Colleges of Indiana any amount of the special allocation remaining at the end of each school year." *You are required to fill out a form in the spring of each year-listing the cost and name of each book and the class that it was used for and attach the receipts. The check should be made payable to Independent Colleges of Indiana and sent to: Kim Abney, Community Foundation, 215 W. Sycamore St., Kokomo, IN 46901.*

Fall Semester
or at the end

Send email or letter updating the Foundation on how you have adjusted to college life. This letter can include information about the classes that you are taking, life in the dormitory, roommates, friends, activities, your major, etc.

December

Send copy of college tuition billing if required as listed above to the Community Foundation (if required by your university). Attn: Kim Abney, 215 W. Sycamore St., Kokomo, IN 46901.

The billing will probably have a credit for the amount that the scholarship will cover, so that you can see the amount that is your portion to pay. Even though a credit for the scholarship is listed, it has not been paid nor can it be paid without a copy of the billing being sent to the Foundation. The universities cannot and will not send copies directly to the Foundation.

You must send a copy to us each semester.

End of semester

Copy of grades that shows total number of credits earned and GPA. We have no minimum GPA, but you must remain a full-time student in good standing with the university.

Spring semester
or at the end

Send email or letter updating the Foundation on how you have adjusted to college life. Information about the classes that you are taking, life in the dormitory, roommates, friends, activities, your major, etc.

April or May

Information form will be sent to you to complete and the date that it should be returned. (End of the Year Student Report)

Book stipend reports will be due. You are required to fill out a form in the spring of each year-listing the cost and name of each book and the class that it was used for and attach the receipts. *Any unused money or money spent that you do not have a receipt for must be returned in May of the following year. The check should be made payable to Independent Colleges of Indiana and sent to: Kim Abney, Community Foundation, 215 W. Sycamore St., Kokomo, IN 46901.*

End of semester

Copy of grades that shows total number of credits earned and GPA. We have no minimum GPA, but you must remain a full-time student in good standing with the university.

The scholarship is for 8 semesters or 4 years of undergraduate studies. The cycle will repeat during your undergraduate studies. Since the scholarship is based on 8 semesters, we would recommend that if you choose to take one or two classes during the summer that you not use this scholarship for summer classes.

After Graduation

According to the acceptance agreement that you signed, you are required to keep in contact with the Community Foundation for the ten (10 years) following graduation. There will be a form that we will ask you to complete and return to us each year. It is a way to evaluate the effectiveness of the program.